

Exchange Visa to China Checklist

- Once you filled in the online form, please, email it to us so we could make an appointment with the Chinese Visa Processing Centre.
- If you are aged between 14 and 70, you will have to submit fingerprints at the China Visa Application Service Centre unless you have already submitted your biometrics in the last 5 years and have not renewed your passport since. We will provide instructions upon submission.
- All documents should be printed or photocopied on A4-sized paper.
- Separate all the application documents for different applicants into individual sets.

	DOCUMENTS:
<input type="checkbox"/>	Online visa application form completed, printed out and signed on first and last pages.
<input type="checkbox"/>	Original passport .
<input type="checkbox"/>	Colour copy of passport .
<input type="checkbox"/>	Copy of Identity card issued by Singapore Government (front and back).
<input type="checkbox"/>	Printout of the validity and expiry status of a pass which can be obtained with a free SGWorkPass app (available on App Store and Google Play).
<input type="checkbox"/>	Passport-size photograph in a digital format (for completing the online form) and on paper (for affixing to the printed out form)
<input type="checkbox"/>	Copy of previous visas to China if they were stamped in a different/old passport.
<input type="checkbox"/>	Photocopy of previous Chinese passports or previous Chinese visas (applicable for those who were Chinese citizens and have obtained foreign citizenship)
<input type="checkbox"/>	An invitation letter issued by a relevant entity or individual in China. The invitation letter should contain:: <ul style="list-style-type: none">- Information on the applicant (full name, gender, date of birth, etc.)- Information on the planned visit (purpose of visit, arrival and departure dates, place(s) to be visited, relations between the applicant and the inviting entity or individual, financial source for expenditures).- Information on the inviting entity or individual (name, contact telephone number, address, official stamp, signature of the legal representative or the inviting individual).
<input type="checkbox"/>	For multiple entries visa application, please provide the photocopy of your recent F or M visa.
<input type="checkbox"/>	Completed and signed Global Singapore visa order form