

# Tourist FDW Visa to China Checklist

- Once you filled in the online form, please, email it to us so we could make an appointment with the Chinese Visa Processing Centre.
- If you are aged between 14 and 70, you will have to submit fingerprints at the China Visa Application Service Centre unless you have already submitted your biometrics in the last 5 years and have not renewed your passport since. We will provide instructions upon submission.
- All documents should be printed or photocopied on A4-sized paper.
- Separate all the application documents for different applicants into individual sets.

	DOCUMENTS:
<input type="checkbox"/>	<b>Online visa application</b> form completed, printed out and signed on first and last pages.
<input type="checkbox"/>	Original <b>passport</b> .
<input type="checkbox"/>	Colour <b>copy of passport</b> .
<input type="checkbox"/>	Copy of <b>Identity card</b> issued by Singapore Government (front and back).
<input type="checkbox"/>	Printout of the <b>validity</b> and expiry status of a pass from SGWorkPass app.
<input type="checkbox"/>	Printscreen from the helper's <b>SingPass</b> app showing employment status and name of employer.
<input type="checkbox"/>	Passport-size <b>photograph</b> in a digital format (for completing the online form) and on paper (for affixing to the printed out form)
<input type="checkbox"/>	Copy of <b>employer's passport</b> .
<input type="checkbox"/>	Copy of a passport and birth certificate of a <b>child</b> or an <b>elderly</b> who will be taken care of by the domestic helper.
<input type="checkbox"/>	Copy of <b>employer's tickets</b> .
<input type="checkbox"/>	Completed <b>sponsorship/explanation letter</b> .
<input type="checkbox"/>	Round-trip airline <b>tickets</b> .
<input type="checkbox"/>	Copy of a <b>hotel reservation</b> OR an <b>invitation letter</b> from a relevant entity or an individual located in China. The letter should contain detailed information about the applicant, information on the visit including dates of arrival and departure, places that will be visited, etc., and detailed information on the inviting party (with name, address, phone, official stamp, and signature).
<input type="checkbox"/>	Copy of <b>passport of an inviting party</b> if staying at a private address.
<input type="checkbox"/>	Completed and signed <b>Global Singapore visa order form</b>