Application Procedures for Multiple Visa for Saudi Arabia Nationals

The following is an outline of application procedures for nationals of Saudi Arabia who wish to apply for a multiple-entry visa as a temporary visitor (period of stay : 90 days, validity : 3 years). This visa is for the purpose of tourism, business affairs, and visiting relatives/acquaintances, hence activities to undertake revenue generating business operations or activities to receive remuneration are not permitted.

Eligibility for Applicant

Nationals of Saudi Arabia with ordinary MRP (Machine Readable Passport) / e-passport in compliance with the ICAO (International Civil Aviation Organization) standard, who wish to apply for a Multiple Visa, and are applicable to one of the following categories:

① Individual with a considerable high income or suficient financial capacity.

② Family member of an individual mentioned in ① above (spouse, immediate family within the second degree of kinship and siblings living in the same household).

Required Documents for the visa application

Important Notes:

- **Arrange your documents in the order according to the checklist**
- **All documents should be printed or photocopied on A4-sized paper**
- **Separate all the application documents into individual sets**
- **Submit photocopies of documents as specified in our requirements, submitted documents would NOT be returned**
- **NO staples/pins/paper clips used on documents**
- **A Letter of Authorisation is necessary when the application is made on behalf by relative**

⟨CHECK LIST⟩

	①	②
Eligibility	Individual with a considerable high income or sufficient financial capacity	Family member of an individual mentioned in ① (spouse, immediate family within the second degree of kinship and siblings living in the same household).
☐	A valid passport (Original)	A valid passport (Original)
	・MRP/e-passport in compliance with the ICAO standard only	
☐	Visa application form (Original)	Visa application form (Original)
	・Form must be completed (fill in 'N/A' where appropriate), dated and signed by applicant	
☐	Photo (Original)	Photo (Original)
	・Color photo,taken within 6 months ・3.5cmx4.5cm and affixed to application form (by glue only) ・Full faced, front-facing with head straight, without glasses, with mouth closed, unedited, sharp with white/light background (no shadow or object shown in background) ・Print out using normal A4 paper is not acceptable	
☐	Identity card issued by Singapore Government (Photocopy)	Identity card issued by Singapore Government (Photocopy)
	・Front and back photocopies of Singapore PR, Employment Pass (EP), S Pass (SP), Work Permit (WP), Dependent Pass or Long-Term Visit Pass, etc. ・Singapore PR who is a minor without physical PR card is required to submit Re-entry Permit Form 7 ・Digital Long-Term Passes should print out together with the QR code for verification purposes. ・The validity of the pass should cover the trip to Japan and the return to Singapore ・If you are in the process of renewing your pass, please upload a copy of your IPA(In-principle approval) letter issued by Singapore government.	
☐	QR code reading print out	QR code reading print out
	・ for Employment Pass (EP), S Pass (SP), Work Permit (WP), Dependent Pass or Long-Term Visit Pass, etc. issued with QR code ・A clear print out of the SGWorkPass Mobile App which displays the latest pass information (scanned within 5 days from application date)	・ for Employment Pass (EP), S Pass (SP), Work Permit (WP), Dependent Pass or Long-Term Visit Pass, etc. issued with QR code ・A clear print out of the SGWorkPass Mobile App which displays the latest pass information (scanned within 5 days from application date)

☐	A letter of explanation stating the reason of applying for the multiple visa (Original)	A letter of explanation stating the reason of applying for the multiple visa (Original)
☐	Certificate of Employment (Original) or Business Registration Profile from ACRA(for Business Owner) (Photocopy)	Certificate of Employment/Student (Original) or Business Registration Profile from ACRA(for Business Owner) (Photocopy)
	・Certification of Employment Letter issued by employer within one month of application, including detailed information such as issuance date, position, salary, date of joined etc.. (please refer to the sample) ・Business Registration Profile issued within 3 months (for business owner whose name is listed in the profile only) ・Certification of Student from University/College. The letter should include issuance date, letterhead, term of enrollment, and school representative's signature, name and title etc.. (please refer to the sample)	
☐	Income Tax Notice of Assessment	Documents to prove kinship [Marriage/Birth certificate] (Photocopy)
☐	・Latest year notice issued by IRAS Singapore (with total yearly income indication)	**If applying separately from the applicant①** ・A copy of passport of ① (pages of identification and the Japanese Multiple Temporary Visitor Visa) ・Identity Card front & back copy + (if applicable) SGWorkPass app QR reading screenshot
☐		Income Tax Notice of Assessment
		・Latest year notice issued by IRAS Singapore (with total yearly income indication)
☐	Letter of authorisation (Original)	